

Personalisation of the Nexis Search Pages

*Personalise your own Nexis login to suit your individual needs using the **All Search Forms** page today!*

Step One:

Select the **Search** tab on the left hand side of your screen.

Step Two:

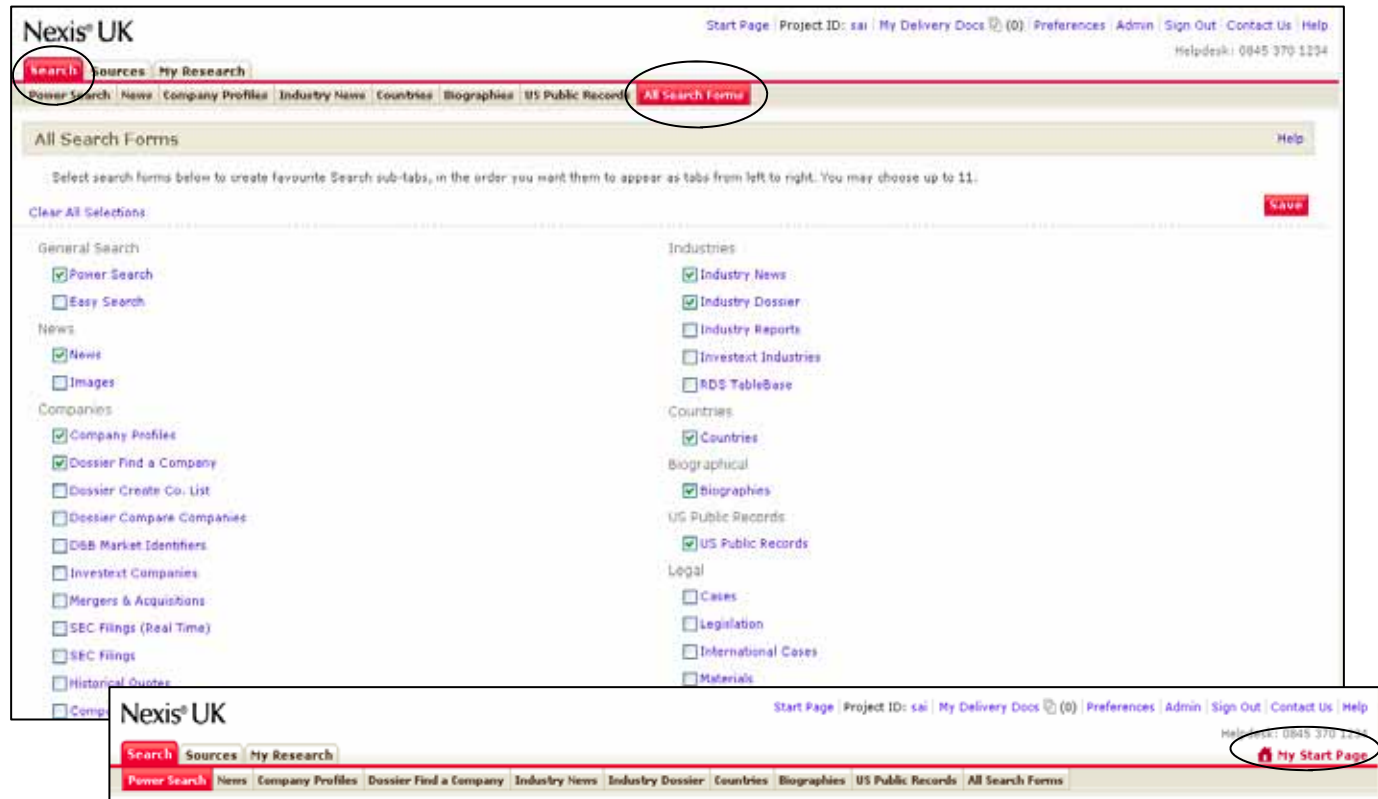
Select the “**All Search Forms**” sub tab from the top of the screen and you will be taken to the **All Search Forms** page.

Step Three:

Tag the search forms in the order in which you wish them to appear on you screen running from left to right.

Step Four:

Press **Save** and your screen will refresh to represent the selections made.



The screenshot displays the 'All Search Forms' configuration page in the Nexis UK interface. The top navigation bar includes 'Search', 'Sources', and 'My Research'. The 'All Search Forms' sub-tab is selected. The main content area lists various search categories with checkboxes: General Search (Power Search, Easy Search), News (News, Images), Companies (Company Profiles, Dossier Find a Company, etc.), Industries (Industry News, Industry Dossier, etc.), Countries, Biographical, US Public Records, and Legal. A 'Save' button is located in the top right corner. Below the main screenshot, a smaller version of the page is shown with the 'My Start Page' button highlighted in the top right corner.



Tip: Remember that you can still set any of your pages within Nexis as your start page using the [Make this my start page](#) hyperlink on the top right of your screen! Once the changes have been made you will see the home logo appear.

Help available Contact the LexisNexis Help Desk for assistance with our products, functionality, search advice or technical issues:

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